



NOIDA COLLEGE OF PHYSICAL EDUCATION

Approved by NCTE & Recognized by UGC under Section 2 (f) & 12 (B),
Affiliated to Ch. Charan Singh University, Meerut, U.P.

Application for Withdrawal of Admission and Refund of Fees

1. Details to be filled by the candidate:

Name of the Candidate: Enrolment No.:

Father's Name: Date of Admission:

Course:

Contact Number (Student): (Parents):

Particulars of the fees paid on Dt.

Rs. through (Cash/Cheque/Bank Transfer).

Reason for cancellation of admission

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a. Bank Details of Candidate/ Student (Attach copy of cancelled cheque of same Bank):

i. Name of the Bank	
ii. Branch and IFSC Code	
iii. Name of the Account Holder (Student OR Parent only)	
iv. Account No.:	

b. No dues Certificate enclosed Yes No

(Applicable only in case if cancellation is done after commencement of classes)

c. Enclosure:

- 1) Details of Fee Paid (please enclose receipts of fee paid).
- 2) Copy of cancelled cheque of Bank account in case of Cheque or Bank Transfer.

- Registration, prospectus and examination fee is non-refundable.

Date:

Signature of the Student

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FOR OFFICE USE ONLY

Mr./Ms. paid Rs. as admission fees.

He/She may be refunded Rs. as per rules/percentage of aggregate fees.

The student may be permitted to withdraw his/her admission.

i. Date of receipt of application for Cancellation of Admission: _____

ii. Date of Closure of Admission: _____

Remarks: Application may please be considered for cancellation of admission

S. No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is received	Tick recommendation for Fee Refund
1	100%	15 days before the formally-notified last date of admission	<input type="checkbox"/>
2	90%	Less than 15 days before the formally notified last date of admission	<input type="checkbox"/>
3	80%	15 days OR less after the formally-notified last date of admission	<input type="checkbox"/>
4	50%	30 days OR less but more than 15 days, after formally- notified last date of admission	<input type="checkbox"/>
5	0%	More than 30 days after formally notified last date of admission	<input type="checkbox"/>

_____ **Signature with date**
Head of the Department

Based on the recommendations of the recommendations of the HOD, the admission of the student is cancelled.

S.O. Accounts

Bursar

Principal